

FREQUENTLY ASKED QUESTIONS, EXHIBITING AT THE CHICAGO DRUM SHOW: 2024

DO I NEED TO FILL OUT AN EXHIBITOR REGISTRATION FORM? Yes.

WHY?

1. We need to be able to document to the State of Illinois who was there so they know we handled the sales tax documentation correctly.

2. It helps us organize stuff like how everybody wants to be listed in the show program and what “extras” you want for your space.

3. It confirms you know what you are agreeing to. When you reserve space for the 2024 Chicago Drum Show, we count on you to understand your commitments. Failure to sign or submit a registration form does not relieve you of the terms of the agreement.

DO I NEED TO PAY ILLINOIS SALES TAX? If you sell items at the show, yes. It is very easy; simply use the tax form linked to the drum show site or ask any Rebeats staffer for a copy. (If you already have an Illinois tax license or do not plan to sell at the show, simply check the appropriate box on the registration form.)

WHAT IS THE DEADLINE FOR RESERVING A BOOTH?

There really is no deadline for reserving an exhibit space; we may even have space available for walk-in exhibitors at the show.

All exhibitors reserving space by April 15, 2024 will be listed in the printed show program distributed at the show.

WHEN SHOULD I PAY?

You need to pay the balance due before you set up your booth. You can pay when you check in at the show, or pay in advance. There is an express check-in line for prepaid exhibitors, so it gets you in quicker to prepay. Payment must be received by Rebeats by Friday, May 12, 2023 to be processed for express check-in at the 2023 show.

HOW DO I PAY?

1. You can paypal to rob@rebeats.com.

2. You can bring cash, check or money order to the show, or mail in advance to Rebeats at P.O. Box 6, Alma, MI 48801.

3. You can pay by Visa, MC, or Amex. We need the card number, expiration date, CVV code, and the billing address zip code. You can email credit card info to rob@rebeats.com or phone to 989 463 4757 and leave the information on the Rebeats answering machine.

WILL I RECEIVE AN INVOICE/RECEIPT?

Yes.

HOW BIG IS THE BOOTH?

Booth spaces 10 feet by 10 feet.

CAN I SHARE MY SPACE?

Yes. Most shows do not allow this, but Rebeats does. We are willing to list both exhibitors sharing the space in the show program. We DO ask that one exhibitor be considered the “lead” exhibitor and the lead exhibitor will assume responsibility for all booth charges and show compliance issues.

WHAT IS INCLUDED?

The booth space includes access to electricity but you should bring your own extension cord. There are electrical outlets within 25 feet of every booth. Booths that are not located along side walls are furnished with a pipe and drape backdrop. The basic booth price covers just the 10x10 space and two exhibitor credentials. A small sign will identify your space. Credentials are issued when you check in.

EXTRA EXHIBITOR PASSES?

Extra exhibitor credentials are available for \$25.00 each. They should be purchased for, and used only by, personnel working your booth. If an exhibitor would like to provide passes for non-working guests (i.e. dealers, friends, etc) laminates are available for \$20 daily, \$35 for both Saturday and Sunday. Exhibitor Guest passes are good for admission during “open to the public” hours, 10 to 5 both days.

CHAIRS ARE NOT LISTED ON THE REGISTRATION SHEET?

There is no charge for exhibitor chairs; ask any Rebeats drum show staffer to point out where you can pick up chairs.

IS A TABLE INCLUDED?

Tables are not included with the basic booth fee, they are optional, at \$15.00 per table. Exhibitors are welcome to bring their own tables. Table drapes are also available for rent for \$20.00. These will be distributed at exhibitor check-in. When the drape is returned at the end of the show, there is a \$10.00 refund.

IS ELECTRICITY INCLUDED?

The booth space includes access to electricity but you should bring your own extension cord. There are electrical outlets within 25 feet of every booth.

CAN I BRING MY OWN LIGHTING?

Yes, within reason. Rebeats reserves the right to deem your lighting unacceptable if it appears to pose a risk to attendees or staff or requires excessive current to operate, such as heavy stage lighting.

IS THERE WIFI?

Exhibitor access to WiFi is provided by FutureLink IT 224-523-8000. The charge is \$10/day or \$20/3-day weekend *for each device*. This is a discounted rate for the Chicago Drum Show, so be sure to mention your affiliation with the show.

WHAT IS THE FLOORING?

The flooring is polished concrete. Exhibitors are welcome to bring carpet or other floor covering, but are cautioned to use appropriate materials to secure it. **Do NOT use commercial carpet double-stick tape that leaves a residue on the floor! Do NOT use duct tape!**

HOW BIG ARE THE TABLES?

The tables are 8 feet long and 30 inches wide, about 30 inches high. You can extend the height of the table easily by using four pieces of PVC tubing, one on each leg. Heavy items should not be placed on height-extended tables.

WHAT IS THE TABLE DRAPE?

The table drape is simply a piece of black Duvetyne (heavy utility fabric) large enough to cover the table top and extend over the edges about a foot all the way around.

WHAT IS PIPE AND DRAPE?

One section of pipe and drape consists of two bases, two 8-foot upright aluminum pipes that attach to the bases, an aluminum cross-piece, and four panels of fabric; a lightweight “banjo” cloth.

You can hang lightweight signage on the pipe and drape cross-piece, but it really is not to be considered a structural support for heavier booth materials.

IS THERE ANOTHER WAY TO HANG MY BANNER?

You can supply your own sign supports to hang the banner or sign from, but the facility does not allow nails or tape to be used on the walls.

WHEN CAN EXHIBITORS GET IN TO SET UP?

Exhibitor (and VIP) access begins at 12 Noon on Friday, and the hall closes at 5 P.M.. For Saturday and Sunday, Exhibitor and VIP visitors' access starts at 8 A.M., the show opens to the public at 10 A.M.. Please note that exhibitors loading in during times that the show is open to the public (10 A.M. to 5 P.M. Saturday and Sunday) will need to access the hall through the front entrance. Side and back doors will be sealed and are for emergency use only.

HOW DO I SHIP STUFF TO THE SHOW?

There is no shipping of display materials directly to the Kane County Fairgrounds.

IS THERE A VOLUME POLICY?

Yes. We all understand that percussion instruments sometimes must be played loudly in order to properly demonstrate them. Each exhibitor is expected to be a good neighbor and not ruin the show experience for attendees and other exhibitors by allowing jamming, practicing, showing off. Offenders will be warned. Repeat offenders will have their credentials cut in half. Exhibitors with cut credentials who persist in this inappropriate behavior will be asked to leave.

DO I HAVE TO STAY UNTIL THE END OF THE SHOW?

We feel it is fair for show attendees who who pay full price admission to expect to see all of the exhibitors who have registered to participate in the show, even if they arrive late on Sunday. Side and rear doors of the halls will not be available for load-out until 5:00 P.M. Sunday. Any exhibitor who loads out prior to the close of the show on Sunday (5:00 P.M.) will have to do so through the front entrance. Any exhibitor who loads out early will give up their right of first refusal on the same space for 2023; the space will be considered abandoned.

HOW DO I HAVE STUFF SHIPPED BACK FROM THE SHOW?

Each exhibitor and attendee is responsible for arranging his own shipments.

**Rob Cook's Chicago Drum Show is a Rebeats production.
Rob Cook can be reached at 989-463-4757, rob@rebeats.com**